Guide for Completion of the Petition for Reinstatement

This petition is your opportunity to explain the circumstances that prevented you from performing satisfactorily academically. List those factors that you believe would have made a difference in the decision to recess you from MSU. Please note that in most cases the decision to recess is not based on your performance for any given semester but your entire academic record at MSU.

Your action plan must:

- Identify specific barriers or personal choices that impacted your academic performance.
- Describe what personal decision you could have made differently.
- If reinstated, what changes in your academic behavior do you plan to make?

Please refrain from merely listing good intentions and aspirations:

Examples of statements that are not helpful:

- I was a good student in high school so I know I can do better.
- I just need a second chance to prove I can do it.
- I’ve always dreamed of being a Spartan so it’s important to me to be in school and to graduate from MSU.
- My family is counting on me to do well and I can’t let them down.
- I don’t know what I’ll do if I’m not in school.
- Having a year off won’t make any difference; I know what I need to do and I’m better off being in school.
- Failure is not an option.

Once you have completed the petition, please attach, as a Word document, in an email to uud@msu.edu at least 24 hours before your appointment; place REINSTATEMENT PETITION in the subject line. If you are unable to send it as an attachment, you may fax it to 517-432-2864 at least 24 hours before your appointment. **If your petition is not receive at least 24 hours before your scheduled appointment, you may be asked to reschedule.**